**Padbury Parish Council**

Telephone: 07961 827302 - Website address: www.padburyparishcouncil.com

8th October 2020

Dear Councillors and Residents of Padbury,

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020. This allows Padbury Parish Council to hold remote meetings. I hereby give you notice that a Parish Council meeting will be held remotely on Tuesday 13th October 2020 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend the remote meeting. Before the Parish Council Meeting there will be a period of public questions. If a member of the public wishes to attend, please contact the Parish Clerk via email at padburyparishcouncil@gmail.com for the login details.

Pam Molloy

Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 8th September 2020 - Copy attached PPC/03/2021

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Following the meeting of the Pavilion rebuild working group, Members to consider the conclusion reached which was to demolish the existing building and consider a modular type build.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact.
* Electric box housing switches for path lights is now locked. Clerk has requested a copy of the key.
* Path lights – one of the bollard lights has been knocked over and the base plate needs replacing. Await quote.
* Play Area lease – Chandler Ray dealing with the Land Registry. Councillor Long to update.
* Play area – Damaged bench, Councillor Dickens to advise if can be repaired. Clerk reducing inspections to fortnightly. Clerk trying to arrange better protection for laminated signs.
* Play area and multi-use games area signage - Members to consider RoSPA advice regarding signage. Members to resolve amendments to signage and new quotes (circulated via email 8/10).
* Playing fields – Councillor Morris to advise whether he has been able to find a contractor to provide quotes for the blocked drains.
* Councillor Morris has advised that the garage door is faulty. He is trying to source a 2nd hand replacement.
* Councillor Morris has some oxeye daisies and poppy seeds – Members to resolve planting them in the woods.
* Football Club – Members to note that the invoice for the 1st half of the rent has now been paid.

## Planning

5.1 New applications since last meeting:

* 20/03267/APP – Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. **Application withdrawn**

5.2 Decisions made by Buckinghamshire Council:

* 20/02352/APP – Single storey side extension – The Ramblers, Main Street. **Application withdrawn**
* 20/02354/ALB – Single storey side extension, for new opening in existing side wall of property to create access – The Ramblers, Main Street. **Application withdrawn**
* 20/01896/APP – Change of use from the public house (use Class A4 drinking establishments and A3 restaurants and cafes) to a single dwelling (use Class C3a dwelling house) – Four and 20, Main Street. **Refused**

5.3 Awaiting determination by Buckinghamshire Council:

Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 20/02778/APP – Variation of condition 2 on application 19/03647/APP, replace drawing and replace with drawing 531-08A – Orchard House, Winslow Road.
* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Councillor Chilver to update.

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Response sent by Parish Council. Certificate refused. Appeal has been lodged, start date for appeal is the 16th March 2020**. Appeal allowed.** Councillor Chilver to update.

## Finance

6.1 Account Balances:

The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £31,377.20 (as at 30th September 2020)
* Barclays savings account ending 970, £18,434.64 (as at 30th September 2020)
* Barclays Millennium Wood account ending 198, £6,084.39 (as at 30th September 2020)

6.2 Payments:

Paid between meetings:

* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting July 2020 – direct debit 14/9/20

Payments to be agreed at meeting:

* P Molloy- £370.16 – September salary (£343.50) and expenses (£26.66 printer ink) – Cheque 102158
* P Molloy - £87.11 Tax refund – Cheque 102159
* R Gough – £45.00 – September caretaking costs – Cheque 102160
* Lynch Garden Services - £380 – Village grass cutting 22/9 and playground grass cutting 10/9 & 22/9 – cheque 102161
* PKF Littlejohn LLP - £360 (£300 + £60 VAT) – External auditor for accounts for year ending 31/3/20 – Cheque 102162
* F Morris - £9.90 – Cleaning material for the pavilion – Cheque 102163
* EON Ltd - £165.30 (£137.75 + £27.55 VAT) – Street lighting maintenance for quarter ending 30/9/20 – Cheque 102164
* TEEC Ltd - £11.99 (£9.99 + £2 VAT) – Transfer/purchase of a co.uk, annual cost – Cheque 102165
* TEEC Ltd - £144.00 (£120 + £24 VAT) – 12 months website hosting – Cheque 102166
* NPower - £13.88 (£11.57 + £2.31 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* NPower - £241.13 (£200.94 + £40.19 VAT) – Unmetered street lighting August 2020 – direct debit 16/10/20
* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20
* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20

6.3 Income:

* HMRC – Tax refund - £87.11

6.4 Members to note that the following bank transfers from the Millennium Wood account to the current account where done in September:

* £157.61 – for the picnic table and £45.00 – fuel costs for mowing the woods

6.5 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 30th September 2020.

6.6 Annual Governance and Accountability Return: Members are advised that the external auditors have completed the review of the annual accounts for year ending 31st March 2020.

6.7 Draft budget for year 2021-22 – Members are advised that the clerk will be working on the draft budget. Members to consider the following items to be included: new laptop, accounts package, mobile speed sign.

## Other Parish Council Business

* Website – Members to note that the new website is now live and that Councillor Burton has signed the contract.
* Winslow & Villages Community Board meeting held on the 8th October to discuss speeding within the village and possible funding available – Clerk to update.
* NBPPC (email 30/9/20) & Buckinghamshire Council (email 8/10/20) – Planning for the future consultation.
* Members to resolve Councillor Miah attending a training course on the 24th November.
* BC/BMKALC (email 29/9/20) – Parish Liaison meeting being held on the 14th October at 6.30pm.
* Buckinghamshire Council (email 6/10/20) – Call in Process Update for Towns and Parishes from Cllr Warren Whyte.
* Existing speed monitor – Members to resolve the purchase of new batteries (£14.15 + VAT each, 4 required) and a new charger (£41.39 + VAT).
* Email received from resident raising concerns regarding speeding in the village (circulated 30/9/20).
* Members to resolve the increase to the clerks hourly rate (as advised by NALC/NJC) to £11.76 per hour from the 1st October.
* Noticeboard opposite the New Inn and Village Map are in need of some maintenance (photos circulated 8/10/20).

## Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk has raised concerns re grass verges with Buckinghamshire Council. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to advise update.
* Bus stops (two by new development) – Improvements to be undertaken, but consultation has yet to be carried out.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing, however no deadline date set. Under Section 106 a pelican or toucan crossing to be installed. This crossing will be pushed forward as priority but is subject to feasibility study and safety audits. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. Update 7/10 – speed survey carried out and circulated. Meeting being held on 12th October and a further update should be received following the meeting.

## Highways

## Nothing to report.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

10th November 2020 and 8th December 2020